



Timestamps from August's 5k Event Team Meeting

13 August 2026

Please see the below table, for a quick reference guide for what topics / questions were covered during the session (and when). This was a session about Risk Assessments.

The recording can be viewed at:

[parkrun Asia Pacific 5k Event Team Meeting](#)

Time	Topic
0:00 - 8:01	Session Welcome, Housekeeping and Introductions
8:02 - 9:41	Stevie Wring, parkrun Asia Pacific Interim Managing Director
9:44 - 20:11	Risk Assessment Training Video and Other Resources
20:12 - 57:54	Question and Answer Section
21:55 - 42:19	Responses From an Event Ambassador Perspective
42:27 - 50:51	Responses From an Event Director / Co-Event Director Perspective
50:54 - 57:54	Responses From a Run Director Perspective
21:55 - 26:18	What are the risks to be aware of when assessing a potential course for a new parkrun event to take place with a prospect Event Director / Event Team?
26:23 - 31:04	How do you communicate the importance of the initial Risk Assessment to prospect Event Directors / Event Teams, both in calculating, and identifying, risk?
31:11 - 34:17	Does your approach to assessing risk differ when working with prospect Event Directors / Event Teams or Event Directors / Event

	Teams when submitting an alternate course (e.g. a Course 'B' for use when the parkrun event's Course 'A' is unavailable)? If so, how?
34:20 - 38:22	What is one piece of advice you have recently found out yourself that you would give experienced Event Directors regarding parkrun's Risk Assessment process?
38:27 - 38:57	What is one piece of advice you would give Event Directors that have recently commenced regarding parkrun's Risk Assessment process?
39:07 - 41:02	How do you bring up the Risk Assessment with Event Directors / Event Teams that you support, assuming they don't raise it with you, as the Event Ambassador that supports the event?
41:17 - 42:19	What do you do if there is a difference of opinion between yourself and the Event Director concerning an area you believe, in your assessment as an Event Ambassador, is 'high' risk and should be addressed / mitigated?
42:27 - 46:10	What process do you take to review the existing risk assessment, so that it is an accurate depiction of the identified risks (along with appropriate risk mitigations), including any new, or changed, risks in the last 12 months?
46:16 - 47:25	How do you communicate with a first time Run Director for the event, about the importance of the Risk Assessment when you are not going to be present? Is this different if the person has been a Run Director before, but not at this event?
47:29 - 49:04	What do you think is the best way to communicate the Risk Assessment to the Event Team that you are part of, as well as any Run Directors that are not in the Event Team?
49:07 - 49:55	What do you think is the best way to approach the renewal of a Risk Assessment where you are the Event Director / Co-Event Director for that parkrun event?

49:58 - 50:51	What is one thing that you wish you knew (as an Event Director) about parkrun's Risk Assessment process before you found out first hand?
50:54 - 52:28	What is your process with the Risk Assessment when performing the Run Director role? Is this different when you are at an event where you have not performed the Run Director role previously?
52:33 - 54:32	How would you proceed if there is a mandatory cancellation (according to the Risk Assessment) situation (e.g. lightning or extreme weather (e.g. high winds)) that has formed quickly and unexpectedly, where the volunteers for the event are already in place (e.g. marshals) and you are almost ready to deliver the pre-event welcome?
54:33 - 55:44	What would you do if the Event Director refused (or ignored your request) to provide you with the Risk Assessment for the event, even after you had asked for it multiple times in the lead up to the weekend?
55:47 - 56:26	What is the best piece of advice you would give to Run Directors regarding parkrun's Risk Assessment process, where they are not also the Event Director / Co-Event Director for the event they are performing the role at?
56:31 - 57:54	What would you wish someone told you about parkrun's Risk Assessments before you were a Run Director for the first time?
58:12 - 1:00:17	Questions from the Floor, Evaluation and Session Wrap Up

To provide feedback on this session, scan the QR code below or [click this link](#):

